To set your Duo default device authentication method

1) Using your Washburn credentials, log into https://2factor.washburn.edu. Be sure to perform the Captcha check by checking the checkbox for **I'm not a robot** and following the directions that may pop up. Click on **Submit**.
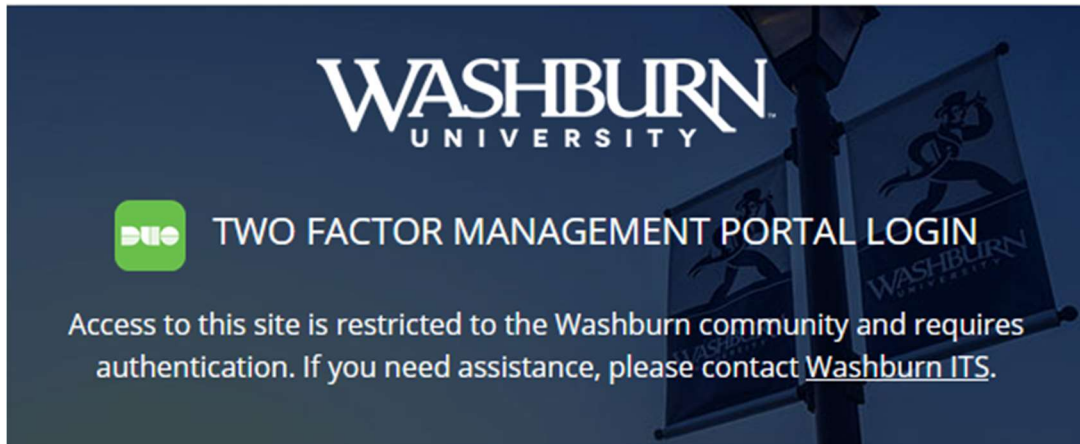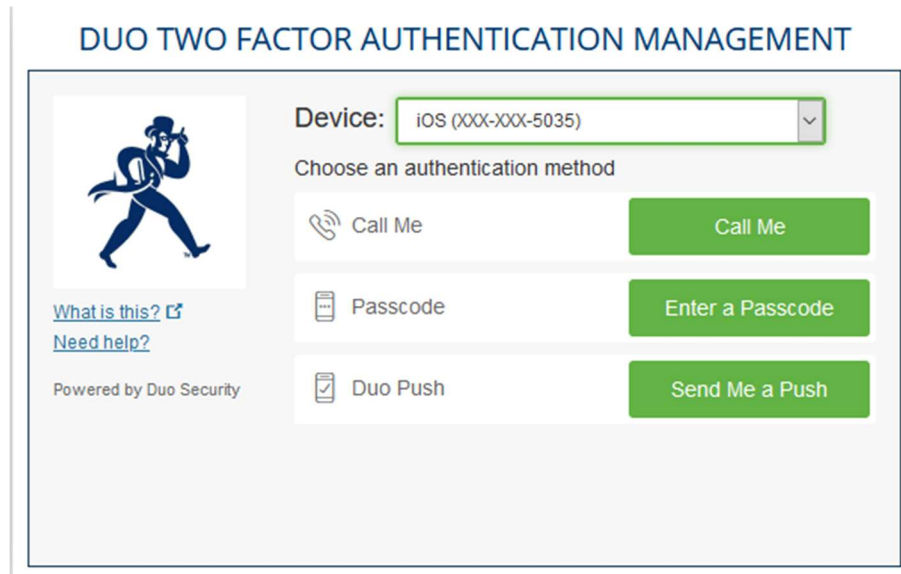
2) Choose an authentication method. For most, this would be **Duo Push**, **Send Me a Push.** Approve the push notification on your 2nd factor device.
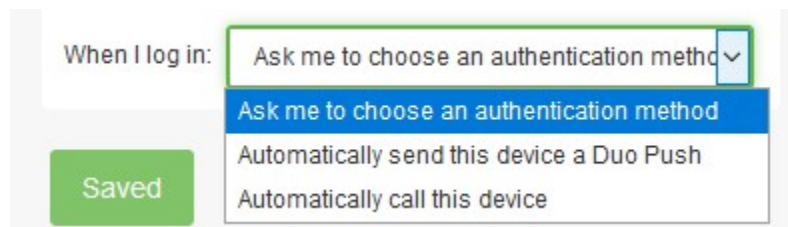
3) Afterwards, you should be presented with a list of **My Settings & Devices**. Underneath, your **Default Device** is listed (usually your phone). Choose your desired default Duo authentication method, then click **Save**:

If you need further help, contact support@washburn.edu or call 785-670-3000.