

Staff Council Minutes

March 12, 2019

Members Present: Matthew Hutchinson, Cherisa Jones, Collin Case, Christy Smith, Kassy Swain, Justin Villmer, Nancy Province, Erik Carlson, Debi Meier, Tiffany Swinney, Lori Rognlie, Carrie Haverty, Cindy Cummings, Kathy Iwig

Members not present: Anthony Escalante, Allyson Sass

Guest: Mike Watkins

- I. The meeting was called to order by Chairperson Collin Case at 3:07 p.m.
- II. Reports from Committees
 - a. Chair Report – Collin Case
Regarding weather related closings, the announcement should be made by 6 AM the day of the issue. If staff council feels strongly a “snow committee” can be formed. There was discussion about children in the workplace and liability issues. Continued discussions about the smoking policy on campus. There will be a listening session to provide opportunity for the Washburn community to voice their concerns.
 - b. Board of Regents Meeting – Collin Case
Next meeting scheduled for April 3rd.
 - c. Employee Recognition – Collin Case
Collin will update committee with list of volunteers.
 - d. All Faculty/Staff Email – Matthew Hutchinson
Nothing to report.
 - e. Benefits – Collin Case, Carrie Haverty, Justin Villmer
Met on March 8th. Discussed updates to the bereavement leave benefit. Watko consultants and BCBS representatives were also in attendance. It was reported that Human Resources will work closer with campus to use the BCBS benefits.
 - f. Food Advisory –Cherisa Jones
Nothing to report. Trying to schedule a meeting.
 - g. Parking Ticket – Lori Rognlie
Nothing to report. Meeting to be scheduled.
 - h. Safety – Lori Rognlie
Nothing to report. Meeting to be scheduled.

- III. New Business
 - a. Additional parking ticket committee representative needed. Christy Smith volunteered.
 - b. Amendments regarding the date change of the Employee Recognition Ceremony to the January and February minutes were reviewed and approved. Motion was made by Carrie Haverty and seconded by Cindy Cummings. Passed with a vote of 13-1.
 - c. Performance Evaluation Inquiry – Collin will send email with link to survey to all constituents.
- IV. Discussion Items
 - a. Campus designated smoking areas – Resolution passed within WU student government. Will ask to clarify locations. A survey will be developed to gather thoughts and opinions. Suggestions will be made to WSGS about how the policy will apply to different types of smoking, specific campus buildings and locations and if research has been done about smoke free campuses.
 - b. Multiple hang tags for parking – Lori will inquire at next parking ticket meeting.
 - c. Changing Outstanding Service Award requirements – Questions will be added to the performance evaluation survey to possibly lower the 5 year requirement.
 - d. Kassy Swain will be absent for April meeting. Cherisa Jones volunteered to take minutes.
- V. Announcements
 - a. Next Staff Council meeting will be April 9th, at 3:00 p.m., Lincoln Room
- VI. Meeting Adjourned

It was moved by Cherisa Jones to adjourn the meeting at 4:18 p.m. Seconded by Justin Villmer. Motion carried unanimously.

Minutes submitted by Kassy Swain.