

## **Staff Council Minutes**

**May 22, 2012**

Present: Amber Traphagan, Marcia Lessenden, Jenith Hoover, Jackie Askren, Curtis Von Lintel, Lou Olsen, Mary Allen, Celeste Hajek, Gayla Sarkesian, Dona Walker, Eileen Brouddus, Amanda Hughes, Katie Woodall, Kent McAnally

The meeting was convened by Amber Traphagan at 3:05 pm.

- I. Reports
  - A. From the President
    - 1.) Amber announced Dr. Farley and WU Board of Regents will be meeting next week regarding budget issues. Also to be considered will be an Associate of Science Degree, being developed by Washburn Institute of Technology.
  - B. Benefits Committee: no report
  - C. Safety Committee : no report
  - D. Employee Recognition
    - 1.) The question, if there is a better process evaluating and selecting winning employees, was discussed. There was agreement that the quality of the written document can influence the selection. This will be discussed in more detail in the fall along with how to make the selection process better. Amber will research other schools to evaluate how their selection process works.
- II. Discussion Items
  - A. The question was asked if continuing education classes (not courses) offered at WIT qualify for the WU Educational Assistance benefit. Amber will clarify the Educational Assistance policy with Human Resources and report at the next meeting.
  - B. There will be no meeting June or July. Members will be notified of next meeting time in August, 2012,
  - C. Dona Walker asked Amber about the retro-fits for water fountains. She did not get a response from Bill Glatts and we were told he was on sick leave. Amber was told to check with Ed Weiss. From what we understand a department has to purchase the retro-fit for a water fountain. Amber was going to check the price for a retro-fit and let us know.

The meeting adjourned @ 3:30 pm

Mary Allen

Recorder