

Washburn University Staff Council Meeting Minutes

September 13, 2022

Members Present – Leah Brown, Carissa Schmidlein, Meagan Smejdir, Christa Smith, Blaine Smith, Matt Busey, Nancy Province, Jackie Askren, Gayla Sarkesian, Jennifer Bixel, Barbara Evans

Members Not Present – Drew Liggett, James Scotti

Guests – Nicholas McClung, Aaron Howard, Joshua Huston

- I. The meeting was called to order by Chairperson Matt Busey at 3:05pm.
- II. Roll Call
 - a. Attendance was taken by Zoom chat.
- III. Approval of August 9, 2022 Minutes (Motion)
 - a. Voting
 - i. Motion – Barbara Evans
 - ii. Second – Christa Smith
 - iii. Votes
 1. Yay – 9
 2. Nay – 0
 3. Abstain – 0
- IV. Committee Reports:
 - a. Chair Report – Matt Busey
 - i. No update since last Staff Council meeting
 - ii. Hoping to meet with Dr. Farley before retirement
 - b. Board of Regents Meeting Update – Matt Busey
 - i. No official WUBOR meeting since last Staff Council meeting
 - ii. Check emails for updates on presidential search
 - iii. Next meeting on Thursday (9/15/2022)
 - c. All Faculty/Staff Email/Posting Committee – Jackie Askren, Christa Smith
 - i. Mark Fried will follow up with CIO (John Haverty) on who/which office will manage the listserve, and working through the logistics of how to create a listserve that folks can opt in to, rather than opt out of
 - d. Benefits Committee – Jennifer Bixel, Matt Busey, Vacant Position
 - i. August 30th meeting – met with Watco Group; projected that utilization will be up 17%; Executive Staff has proposed some changes to our current plan in an attempt to keep our premiums at a manageable level:

1. Removing the Base and Buy-up medical co-insurance maximum (\$2,000/\$6,000) while retaining the maximum out of pocket limit (\$6,350/\$12,700
 2. Eliminating the 4th quarter carryover provision
 3. Retaining the current medical six-tier premium salary levels into 2023
- e. Food Advisory Committee – Nancy Province
- i. New grab & go options available in the union café and market called Jack & Olive
 - ii. Several new apps
 1. Boost – you can order food online and pick it up, see the balance on your icard and deposit funds
 2. People can now purchase Bud Light, Michelob Ultra and Seltzer at some sporting events
- f. Parking Ticket Committee – Leah Brown, Blaine Smith
- i. No Report
- g. Safety Committee – Jackie Askren
- i. Heather’s last day at Washburn will be September 13, 2022; Chief Enos will be taking over in the interim
 - ii. Fire inspections will begin this week, they will inspect all buildings on campus
 - iii. Fire inspections in residence halls was completed before classes started
 - iv. Some safety training completed before classes started
 - v. Safety booklets are available
 - vi. Finally completed new lighting in lot 4 (east of Petro)
 - vii. The search to fill Heather’s position will begin immediately; check the Washburn website for the new position
 - viii. If you have questions or concerns, please contact the Washburn Police

V. Old Business:

- a. Continuity Planning
 - i. Officer terms:
 1. Bylaws state the “Officers will hold a one-year term and will hold office until their successors are elected.”
 2. Consider extending term length for continuity or creating new Immediate Past Chair Office role
 - a. Staff Council has elected to vote on creation of an Immediate Past Chair Officer role
 - b. Staff Council bylaws may be amended only by a two-thirds majority vote of all elected members (or their respective alternate) of the Washburn University Staff Council. Notice of proposed amendments will be sent to all Staff Council members at least 14 days in advance of voting.
 - c. Notice of Proposed Amendments to Staff Council Bylaws emailed to all Staff Council Representatives.
 3. Voting
 - a. Motion – Blaine Smith
 - b. Second – Barbara Evans
 - c. Votes

- i. Yay – 11
 - ii. Nay – 0
 - iii. Abstain – 0
 - b. Staff Council Representative elections
 - i. Elections are coming up soon!
 - 1. Watch for an email to come out soon about nominations – they will be open for one week
 - 2. Elections will occur during the last week in September will be elections, hoping to make the deadline at noon on Sept. 30th
 - ii. First meeting with new representatives will be on Oct. 11, 2022

VI. Informational Items:

- a. Family Weekend is this weekend (Sept. 17th-18th)
- b. Kansas Book Festival is September 24, 2022 on campus
- c. Next Meeting: October 11, 2022, 3:00pm-4:00pm via Zoom Video Conference and in the Lincoln Room, Memorial Union

VII. Adjournment (Motion)

- a. Motion – Barbara Evans
- b. Second – Jackie Askren
- c. Vote
 - i. Yay – 11
 - ii. Nay - 0
 - iii. Abstain – 0

Minutes submitted by Staff Council Secretary Meagan Smejdir.