

Staff Council Minutes

September 8, 2015

Members present Jackie Askren, Shane Bartley, Kim Fletcher, Marta Haut, Chaz Havens, Jenith Hoover, Heather Jones, Katrina Klein, Coletta Meyer, Gayla Sarkesian and Colleen Thiessen

Members not present: Tami Boten, Ryan Calovich, Donna Lacey, Kim Sturgeon and Mary Kay Thornburg

- I. Shane Bartley called the meeting to order at 3:00 p.m.
- II. Special Guests Janel Rutherford, Director of Business & Auxiliary Services came with Aaron Epps, Associate Director of Construction Services and Brad Turnbull, Assistant Director of Residential Living to walk us through the new Residential Living Building. There will be 350 beds with a mixture of 6 bedroom suites, 4 bedroom double suites and some semi suites (2 beds). The floors will be coed with 2 large lounge areas complete with kitchen and laundry rooms attached to them. Very beautiful and modern living space with an increased price. The Hall will have a Director and be staffed accordingly. There will be new software in place to assist and create a much more interactive – student involved process in the roommate selection. Much like “roommate finder” to help in the selection process.

The ‘All You Care to Eat’ dining hall will be equipped to seat 300 and operate in much of the same hours that are currently offered. The University will be moving forward with Chartwells as we just signed a 10 year contract with them. This exciting construction is underway on the east side of campus. [Watch this project in real time.](#) (Note: The video requires QuickTime and will not work in the Google Chrome browser.)





Brad Turnbull answered a question about Washburn Tech students having the opportunity to live on campus. Brad shared that students must carry a full time class load which is 12 hours and 6 of these hours must be on the main campus.

III. Reports:

- a. Shane Bartley, Chair – Shane did not meet with Dr. Farley.
- b. Benefits Committee – No meeting to report. Be on the lookout for TIAA Cref to offer some retirement sessions soon. You will have an opportunity to sign up for the right session for you.
- c. Safety Committee –No meeting to report. Please report any safety concerns or questions to [Marta Haut](#) . She will bring them to the Safety Committee and report back. We did mention that Departments have new RED Books titled “Emergency Procedures and IAP” (Incident Action Plan).

IV. Discussion Items:

- a. Construction updates will continue to top the items to focus on for the new term.
 - i. Construction and new growth on campus is always a topic of discussion. Have you checked out the [Washburn University Campus Master Plan](#)? There is a lot to be excited about.
 - ii. New parking lot for faculty/staff/students will soon be accessible by Mabee Library across from KTWU.

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V. Announcements:

- a. Jackie Askren informed that the Washburn Law Clinic is pleased to serve veterans and other service members living in Kansas through [the Veterans Legal Assistance Clinic](#). This clinic will focus on expungement of convictions and will be held on Thursday, September 17, 2015, from 5:30-8:00 p.m.
- b. Jackie also shared that last month the Law School held their staff retreat at Washburn Tech where they enjoyed a catered dinner and took a tour. If you are looking for a new refreshing place to meet with your area/department, please look into visiting Washburn Tech. Enrollment Management held their retreat at Washburn Tech in July.
- c. Another reminder of the positions with terms expiring October 1, 2015, you have until September 18th to vote. Terms expiring:
 1. Admin B (Marta Haut)
 2. Admin D (Shane Bartley)
 3. Admin F (Jen Blackburn)
 4. Hourly B (Tami Boten)
 5. Hourly D (Kim Sturgeon)
 6. Hourly F (Gayla Sarkesian)
 7. Hourly H (Donna Lacey)
 8. Hourly J (Mary Kay Thornburg)

VI. The next Staff Council meeting will be October 13th with the new Staff Council members being welcomed by Dr. Farley.

VII. Shane Bartley adjourned the meeting at 3:59 pm.

Minutes submitted by Marta Haut