

Staff Council Minutes

May 12, 2015

Members present: Jackie Askren, Shane Bartley, Tami Boten, Ryan Calovich, Kim Fletcher, Marta Haut, Chaz Havens, Jenith Hoover, Heather Jones, Katrina Klein, Coletta Meyer, Gayla Sarkesian and Colleen Thiessen

Members not present: Jen Blackburn, Donna Lacey, Bonnie Paine, Kim Sturgeon and Mary Kay Thornburg

- I. Shane Bartley called the meeting to order at 3:02 p.m.
- II. Guest: Patrick Early, Director University Relations finished up our “Come Meet Staff Council Series” for this fiscal year. Patrick joined Washburn University in January. He informed us that he has actually ‘come home’ to Topeka as he was born here. He only lived here for the first 18 months of his life, but it still feels like coming home. He actually had an uncle that graduated from Washburn University and found him in one of the yearbooks in his office. There are many reasons why he took interest in coming to Topeka and to Washburn University, he feels that he will make a difference and he is happy to be part of this community. Patrick explained what role Public Relations has with an Institution of Higher Education and says that he is very excited by all of the opportunity that is out there for us. Pat shared some of the areas that he is focusing on with his team:
 - a. He wants to expand our footprint by taking an aggressive approach to gain a farther outreach with media.
 - b. Soon to begin an online News Room – publishing platform for Washburn and Washburn TECH with School of Law to be included in the future.
 - c. Through some Q&A we would like to share some helpful information from University Relations:
 - i. Pat has the latest and most up to date Logos, please check with him when you have a Logo need. They just finished the newest [Washburn Tech Logo](#) .
 - ii. Please visit the [University Relations Web Page](#) where you will find many useful resources and information on how to grow and connect within and how to increase your outreach. Please note the [Style Guide](#) link that is a helpful reference.
 - d. Pat finished up by letting us know that if we hear of something interesting or newsworthy that is happening within our Washburn Community, please give their office a call: 670-1154.
- III. Reports
 - a. Shane Bartley, Chair – Shane met with Dr. Farley and spoke about the Washburn University budget committee. The budget meeting date, set for prior to the June [Washburn Board of Regents](#) meeting. The proposed upcoming year’s salary program should be on that agenda. Dr. Farley also discussed the 150th GRAND plans for commencement and for the Grand Homecoming in October! One more topic that was discussed was the smoking on campus survey that was done by WSGA, Dr. Farley is committed to making a decision on this topic in the fall.
 - b. Benefits Committee – No meeting to report.
 - c. Safety Committee –No meeting to report. Please report any safety concerns or questions to [Marta Haut](#) . She will bring them to the Safety Committee and report back.
- IV. Discussion Items
 - a. Continuation of items to focus on for the new term.
 - i. Construction and new growth on campus is always a topic of discussion. Have you checked out the [Washburn University Campus Master Plan](#)? There is a lot to be excited about.

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V. Announcements:

- a. The 35th Annual Designers' Showcase was open 4/25-5/17. This supported a great cause and we hope you took advantage to tour the President's house.
- b. New Mobile AP: Access Washburn on the go with [Ellucian GO](#). Check it out, there are interactive maps!
- c. Kim Fletcher reminded us that [Student Health Services](#) will be located in Petro 202 for the summer months and the plan is to return to their newly remodeled space in Morgan by the end of August.
- d. Term expiring October 1, 2015 – if you have an interest in serving on Staff Council, start thinking about it and let your representative know. The following terms will be up for re-election:
 1. Admin B (Marta Haut)
 2. Admin D (Shane Bartley)
 3. Admin F (Jen Blackburn)
 4. Hourly B (Tami Boten)
 5. Hourly D (Kim Sturgeon)
 6. Hourly F (Gayla Sarkesian)
 7. Hourly H (Donna Lacey)
 8. Hourly J (Mary Kay Thornburg)

VI. The next Staff Council meeting will be August 11th. HAVE A GREAT SUMMER!

VII. Shane Bartley adjourned the meeting at 3:53 pm.

Minutes submitted by Marta Haut