

Staff Council Minutes

June 9, 2020

Members present: Matt Busey, Erik Carlson, Collin Case, Cindy Cummings, Marie Hall, Matthew Hutchinson, Kathy Iwig, Jan Martin, Debi Meier, Beth Mathews, Nancy Province, Christa Smith, Kassy Swain

Members not present: Anthony Escalante, Carrie Haverty, Tiffany Swinney

Guests: Dave Edmonds, Laura Lawrence, Homer Manila, Brenda White, Debra Mikulka, Linda Griffin, Cathy Heit, Leigh Ives, Mike Jauken, Patty Robert

- I. The meeting was called to order by Chairperson Matt Busey at 3:02 p.m.
- II. Roll call
 - a. Attendance was taken by Zoom chat.
- III. Approval of the Minutes
 - a. The May 12, 2020 minutes were presented for approval. Approval of the minutes was moved by Collin Case and seconded by Kassy Swain. Motion carried unanimously.
- IV. Committee Reports
 - a. Chair Report – Matt has had no significant meetings with Dr. Farley recently. It has been a challenging time with the COVID-19 pandemic. However, he has been staying in close contact with Dr. Farley’s office for any updates pertaining to Washburn staff.
 - b. WU Board of Regents Meeting Update – The WU BOR Budget and Finance Committee Meeting was today, June 9, 2020. The board was trying to account for the budget shortfall next year. Plans will be communicated soon.
 - c. All Faculty/Staff Email and Posting Committee – Nothing to report.
 - d. Benefits Committee – This committee has not met recently. Matt indicated that the committee is still sorting out the details from the winter holiday break expansion. Executive staff was supportive of this.
 - e. Food Advisory Committee – Debi reported that Janel Rutherford, Director of Business and Auxiliary Services for the Memorial Union instructed staff to look at the Washburn Dining Services website for dining updates at this time since staff returning to campus has been sporadic.
 - f. Parking Ticket Committee – Nothing to report.
 - g. Safety Committee – Beth reported the most recent meeting was Tuesday, May 27, 2020 and the purpose was to review old business. No new business was reported. The next meeting is June 23, 2020 at 2:30pm.
- V. Old Business - Nothing to report.
- VI. New Business
 - a. Survey Results Summary - Washburn Staff Return to Work Post-COVID-19 Survey – Matt shared a draft summary of the results from the survey. The summary is being reviewed by the Executive Staff and upon approval will be disseminated more widely.

- b. Update on Campus Health and Safety Committee (Subcommittee of Campus Reopening Steering Committee) – This committee meets weekly to discuss different questions the Washburn community might have regarding COVID-19. A few committee members were informally asking other staff about their concerns and putting a list together of those concerns. These concerns included social distancing in conference rooms, use of water fountains, etc., but none of the feedback was concrete. The Washburn Staff Return to Work Post-COVID-19 Survey will provide the committee with concrete feedback. The next meeting is scheduled for June 10th at 2pm.

VII. Information Items

- a. Next Meeting: July 14, 2020 – Zoom Video Conference - 3:00 - 4:00 pm
- b. Matt to check with Human Resources on constituent concerns if leave overages can be donated directly to the shared leave pool.
- c. Farewell to Collin as this is his final Staff Council Meeting at Washburn. We wish him luck while attending graduate school at the University of Georgia.

VIII. Meeting Adjourned

- a. It was moved by Kassy Swain and seconded by Collin Case to adjourn the meeting at 3:39 p.m. Motion carried unanimously.

Minutes submitted by Staff Council Secretary Christa Smith.