

Washburn University
Meeting of the Faculty Senate
September 27th, 2021 at 3pm
Zoom Meeting Hosted by FS Executive Committee

- I. Call to Order
- II. Approve minutes-
 - September 13th, 2021 (pages 2-5).
- III. President's Opening Remarks
- IV. WUBOR/KBOR Update-
 - KBOR / BAASC – Tonya Ricklefs and Kim Morse
 - WUBOR – Kim Morse
- V. VPAA Update - Dr. JuliAnn Mazachek
- VI. Consent Agenda
 - Faculty Senate Committee Reports-
 - None
 - University Committee Reports-
 - Assessment Committee Minutes 8.31.2021
 - Board of Student Media 9.10.2021
- VII. Old Business
 - Washburn Expansion of On-campus Voting Opportunities (Action Item 22-1)
- VIII. New Business- none
- IX. Information Items-
 - Replacement of Janelle Johnson with Kirk Kimberly as Senator for SAS
 - GenEd and TAAC updates from KBOR – Jennifer Ball
- X. Discussion Items-
 - Post-Workplace communication – Marc Fried
 - Clarification of WU's relationship to KBOR in terms of WU's decision-making.
- XI. Announcements
- XII. Adjournment

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Present: Byrne, Daniels, Friesen, Griggs, Huff, Juma, Kay, Kendall-Morwick, Klales, Kohls, Lockwood, Lolley, Mazachek, Moore, Morse, Noonan, Ricklefs, Rivera, Sainato, Schmidt C, Schmidt S, Smith D, Smith M, Thor, Wagner, Wang, Wasserstein, Woody, Wynn, Zwikstra

Absent: Ewert, Ginzburg, Johnson

Guest(s): DeSota J, Barker R, Ball J, Burdick M, Grospitch E, Erby K, Toerber-Clark J, VanDalsem S, Maxwell A, Frank Z, Liedtke R, Burdick G, Chaffin C, McNamee B, Worsley M, Noller J, Cook S

- I. Call to Order at 3:03 pm by Kim Morse
- II. Approve minutes-
 - August 30th, 2021 (pages 2-7). Byrne moved to approve, Zwikstra seconded. Motion passed.
- III. President's Opening Remarks
 - Next meeting will be longer as FAC and AAC are starting back up, plus we will have a report about what is replacing Workplace (Marc Fried)
 - Service Equity Committee will be introduced next time.
 - Izzy's Update on the At Large election: we have 2 candidates for 2 seats. You can read their information on D2L and then vote in 2 weeks.
- IV. WUBOR/KBOR Update- Tonya Ricklefs
 - Time has shifted on one of the meetings so Tonya will be covering for Kim on some of these meetings due to teaching conflicts. KBOR is this week, as is WUBOR
- V. VPAA Update - Dr. JuliAnn Mazachek
 - There is a new committee (Learning Environment Committee) which is looking at classrooms which need to be updated (when and why), as well as virtual environments and technological needs for both in-person and virtual. J Ball is going to be heading this large group up (which will have sub-committees). The Capital Budget line will have an automatic amount dedicated to this to maintain the rooms (plus some money will come from other funds).

- VI. Consent Agenda
 - Faculty Senate Committee Reports-
 - None
 - University Committee Reports-
 - None
- VII. Old Business- None
- VIII. New Business-
 - Washburn University Voting Initiative DRAFT (page 8-9) – Sponsored by Executive Committee (on behalf of Chloe Chaffin and WSGA)
 - Trying to get a permanent early access Voting Box on campus for both students and the neighborhood (with help from Loud Light)
 - S Schmidt moves and Wynn seconds to substitute the original draft motion with the information on the correct form so that we can have a first reading.
 - Chloe – We are working to expand voting opportunities on campus (George Burdick is helping with this as well.) Using data from surveys, only 30% of registered voters on campus are voting. This is largely due to transportation issues or uncertainty as to where to vote. Putting polling places on campus would help resolve those issues. The group is currently gathering support from WSGA, Faculty Senate, and Staff Council to demonstrate that this is desired by the community. Can fill out a survey about dropboxes. (*insert link here*) The group is also going to ask Andrew Howell (voting commissioner) to make WU a more permanent voting site, hopefully would also be an early voting site.
 - Kim – Commissioner says WU has not demonstrated need for this dropbox at this time. Chloe – yes, plus there are other restrictions that have to be met which would work well at Washburn (good parking, ADA accessible, secure, etc.) Commissioner’s office would have added expense, so they don’t want to put a box here unless they believe it is worthwhile. The commissioner’s office would help choose where the box would be located if they decide one would go on campus.
 - S Schmidt – Have you met with administrators to see if this would have their support. C Chaffin – yes, we do have support based on conversations with with Dr. Grospitch and Jack Van Dam.
 - E. Grospitch – we will be a voting site going forward for day of the election, but we still need to keep working on getting the early voting options arranged.
 - Mark Smith – Would this only be early voting for the county, not the state. EG – Yes, I believe that is true, but we will have to check with the county.
 - S Schmidt moves and K Kendall-Morwick seconds that we close the first reading. Motion passes. Mark Smith stated that he will be voting NO when we actually vote on this motion, as he believes you

should only vote in person and wants to make it clear that not everyone agrees with advance voting.

IX. Information Items-

- Senators for KN/Ed are Ross Friesen and Park Lockwood, Michael Rettig is off Senate

X. Discussion Items-

- Changing Soda Machines (Plastic for Cans) – Kelly Thor
 - This was brought up right before the Pandemic hit, but it took a backseat to the Pandemic. We would like to switch to cans because they are more ecologically sound AND 70% of product was wasted. (The thought is that the students are not drinking the large volumes.) Students in Art department were willing to sign a sheet saying they would prefer aluminum cans, but would like to see if it can happen in other buildings across campus. Students were interested in Bubly Waters in cans. E Grospitch thinks maybe we need to talk to Janelle Rutherford since she is in charge of vending contracts. Machines do have to be switched out, and some of this will depend on the contract. This may also need to gain support from WSGA just to show students would be in support of this (across campus). K Morse – Can E Grospitch keep us posted on progress with WSGA/Janelle Rutherford.
- Published and Web Materials in Spanish – Kelly Thor
 - This would be very helpful with Diversity/Inclusion, given the fact that we have a large Hispanic community nearby. Miguel Gonzalez-Abellas has said that he could have the Modern Languages students help with translation of our materials on the web so that there can be more materials published in Spanish.
 - K Morse – This has been brought up with enrollment management and other areas of campus multiple times. There is a lack of traction on this.
 - K Thor – This would help increase enrollment of more 1st Gen Students, which would benefit them as well (getting more education).
 - P Byrnes – Why is there a lack of traction on it? K Morse – not sure why since it seems like it would be beneficial.... K Thor – Miguel's class has already done a little of this as requested by the community.
 - J Mazachek – I am happy to take this forward and bring it back. If you would like to create a resolution on this, that is fine as well. It seems like it would be a good option based on what we are hearing from our families.
 - K Morse – Multi-pronged approaches are better. J Mazachek, please take forward and K Thor please start working on language so

that we can move on this in resolution form in October (since Sept 27th Agenda is so stacked.)

- T Ricklefs – Many students in HALO would probably like to help with this project as well. (This was a comment from J Noller in chat). Perhaps Departments would want to work on this individually as well.
- K Thor – Don't want just departments, we need to be inclusive.
- K Morse – Don't want to overwhelm the one or two groups working on this if everyone goes to them at one time.
- J Mazachek – We would want a coordinated effort/process since we have limited human resources. Need to develop a plan/project with clear goals with what needs to be translated first (and the time factor). Once the first round of translations is done, then we would have a schedule to update the materials regularly.
- K Thor – Do we have dedicated staff person in Admissions (for Spanish speaking families).
- R Liedtke – Yes we do, plus we have a pamphlet that is already translated. You can also have webpages translated (but K Thor says you may need to be careful with this because of automatic/Google translation.) R Liedtke agrees, and thinks we may need some professional help, since volunteers may come up with very different translations.
- J Mazachek – These are good comments, so we need to be aware that it will take a bit to get it done since we have limited resources.
- K Morse – Still worth going forward, since it is a worthy idea.
Appreciate everyone who is involved in this conversation today.

XI. Announcements

- Tonya Ricklefs: Dr. Beth O'Neill is on WIBW tonight for her work on risk assessment with Topeka Police Dept.
- History Dept – Critical Race Theory is being presented on a Zoom Meeting on Tuesday September 21st. This will likely be part of legislative agenda, so it's good to be informed. This is to help educate people about CRT and what it does/doesn't mean.

XII. Adjournment

- Move to adjourn at 3:47 by S Schmidt, T Ricklefs seconds. Motion passes

Assessment Committee Meeting Minutes

8/31/2021

2:00 PM

Attendance: Present: Jericho Hockett, Bassima Schbley, Elizabeth Moore, Bobby Tso, Melanie Burdick, Tara Lindahl, Gloria Dye, Debbie Isaacson, Christa Smith, Linzi Gibson, Erin Grant, Jennifer Ball

Absent: Benjamin Reed, Danny Wade, Emily Grant, Steve Hageman, Tom Hickman,

- Introduce CTEL/Assessment's new Office Coordinator, Elizabeth Moore
- Introduce Tara Lindahl- Director of Assessment, Curriculum, and Distance Learning at Washburn Tech.

- Consider proposed Assessment Awards: Rising Star and Achiever Scoring Rubric and timeline
 - The award process has not been clear in the past. Committee wants to improve said process.
 - In the past, awards have been handed out in conjunction with program assessment, but now awards are looking at all forms of assessment with hopes of having more breadth.
 - USLO centric items received feedback.
 - USLO courses have more factors to look at than PSLO based courses.
 - Other courses don't use USLOs at all but rather other measurements such as learning outcomes/standards/criteria/portfolios/competencies/etc. Using a more generic term for "outcomes identified" instead of USLOs was suggested.
 - Add a category for innovation.
 - CTEL also gives out an assessment innovation award each year. This award is bigger than one course, but with the revision of these new awards, CTEL's award may need revision as well.
 - The timeline for the award process needs to be determined.
 - Will the awards be sent out with the assessment grant awards?
 - Would the same committee that looks at assessment grants also look at these awards?
 - Send feedback to Jericho Hockett (Jericho.Hockett@washburn.edu)or to Assessment (Assessment@washburn.edu).

- Identify issues/concerns about scoring Program Assessment materials in Taskstream AMS by October 1
 - Same assignments as last year.
 - In past years, assignments have been switched.
 - Positive feedback for switching assignments. More exposure, enjoy different assignments, etc.
 - Same assignments add to consistency and experience, which can also be a positive.
 - Reconvene after Oct. deadline to formalize the process. Keep the same assignments this year.
 - Short document with refreshers and tips forthcoming.

- Other announcements?
 - IUPUI is hosting a virtual institute Oct 24-27.
 - FREE Registration.
 - To access the website, [click here](#).

- Action Items
 - Send additional feedback regarding Rising Star and Achiever rubric to Jericho Hockett (Jericho.Hockett@washburn.edu)or to Assessment (Assessment@washburn.edu).
 - Jericho will send out refreshers and tips for reviewing Program Assessment materials.
 - Due Oct. 1.
 - Register for IUPUI Assessment Institute at the link above.

Next meeting: September 28 at 2 pm.

BOARD OF STUDENT MEDIA

September 10, 2021 Meeting Minutes

Minutes prepared by: Tracy Horacek, BOSM Secretary

In Attendance: Kristen Grimmer, Regina Cassell, Julie Noonan, Louise Krug, Kevin Conner

Non-voting Attendees: Tracy Horacek, Glorianna Noland, Maggie Cabrera, Leah Jamison, Madison Dean, Sambridhi Regmi, Anna-Marie Lauppe

Unable to Attend: Eric Patterson, Jr., Derek Richardson, Emma Palasak, Victor Ramirez, Katherine Cook

Discussion Items:

- Meeting Minutes from March 26, 2021 were presented for approval and approved by majority vote
- Dr. Kristen Grimmer was presented as the possible Committee Chair for the AY 2021-22
 - Dr. Grimmer was approved by majority vote

- The Student Media Budget was presented for approval
 - Do to Student Media's desire to do more promotion, the marketing expenses were increased to accommodate this need
 - Since looking at budget items can be challenging, Regina Cassell suggested that she could do a couple of videos reviewing the budget items
 - With the link to the budget, it is possible to see past years for comparison
 - We will do an email vote to approve the budget proposal so that there is adequate time for everyone to review it

- Executive Staff of Student Media presented their Reports
 - Leah Jamison, Anna-Marie Lauppe, Maggie Cabrera, Madison Dean, Glorianna Noland all shared
 - Eric Patterson, Co-Manager for Advertising, has generated around \$2,000 in the first few weeks of the semester
 - The team has created a "Local" tab of the washburnreview.org website to encourage visits to local small businesses
 - New Branding and Media Kit are in the works and were shared during the meeting

- Executive Staff also shared Proposals for events this fall semester
 - Share a Slice with Student Media – pizza party to meet Washburn students.
 - This will also be a yearbook launch party
 - Can Emporia Food Drive – student media would participate and also promote on social media
 - Homecoming – office decorations "Speak Easy" theme, Top Hat competition, parade participation

- Regina Cassell, Director of Student Media, proposed a staff trip to New Orleans for a conference. More details to come. Unsure how Hurricane Ida will affect this conference.