

Washburn University
Meeting of the Faculty Senate
February 15th, 2021
Zoom Meeting Hosted by FS Executive Committee

- I. Call to Order
- II. Approve minutes-
 - February 1st, 2021 (pages 2-5).
- III. President's Opening Remarks
- IV. WUBOR Update
- V. VPAA Update - Dr. JuliAnn Mazachek
- VI. Consent Agenda
 - Faculty Senate Committee Reports
 - Approval of the Academic Affairs committee meeting minutes from November 16th, 2020 (page 6).
 - University Committee Reports-
 - Approval of the Faculty Constitution Task Force meeting minutes from November 4th, 2020 and December 4th, 2020 (pages 7 and 8).
 - Approval of the Graduate Council meeting minutes from November 16th, 2020 (page 9).
- VII. Old Business
 - 21-5 Proposed Academic Forgiveness Program (pages 10-12).
- VIII. New Business- none
- IX. Information Items
- X. Discussion Items
 - Academic Pages on Website- Dr. Mazachek
 - Faculty Affairs Committee update- Thor
- XI. Announcements
- XII. Adjournment

Washburn University
Meeting of the Faculty Senate
February 1st, 2021
Zoom Meeting Hosted by FS Executive Committee

Present: Morse, Mazachek, Klales, Stevens, Dodge, Zwikstra, Miller, Grant, Kendall-Morwick, Erby, Huff, Thor, Wynn, Moore, Krug, Kohls, Smith (M), Griggs, Byrne, Cook, Daniels, Sainato, VanDalsem, Schmidt, Woody, Ricklefs, Wang

Absent: Brooks, Douglass, Friesen, Klales, Romig, Smith (D), Wagner, Watson,

Guest(s): DeSota, Grospitch, McNamee, Leming, Holthaus, Carpenter, Ball (J), Stephenson, Burdick, Munzer, Liedtke, Barker, Kwak

- I. Call to Order Morse at 3pm
- II. Approve minutes- Motion and 2nd to approve minutes. Approved with no discussion.
 - November 30th, 2020
 - January 11th, 2021
- III. President's Opening Remarks
 - Will flow with KBOR/WUBOR
 - Face to face today. Still really quiet on campus.
 - Numbers are looking better.
 - Hoping we can all get vaccinated and vaccine can handle the variants and we can get back to more normal in the fall.
 - Grateful for the flexibility that we have learned through this. Great new normal to have students distant
 - Busy coming up with policies coming out of academic affairs, academic forgiveness policy and other academic issues. Work coming out of faculty affairs related to T&P in times of COVID.
- IV. WUBOR/KBOR Update
 - WUBOR Thursday, will have an update next meeting from WUBOR
 - KBOR and WUBOR not tied on all issues.
 - KU only regent school at this time coming up with a framework to use the policy.
 - Faculty senates are individually passing resolutions, the faculty senates presidents have created a rather strong statement, we are not signing on to and will discuss more later.
 - Some chatter about KBOR senates no confidence in the regents. Some chatter about non-union KBOR schools organizing.
 - This conversation is not over and hoping KBOR will reconsider the policy, as it does a disservice to higher education
 - Morse has thought a lot about this and has had talked to administration for their wisdom.

- Because of the delicate nature between WUBOR and KBOR, Morse not recommending we make our own statement on the employment policy.
- Would like to keep our powder clean as we work together with KBOR on complicated curriculum issues, such as transfer courses and articulation.
- Continue to work with our peers.
- We will get through this but will take hard work.
- Appreciate Dr Farley's remarks and Morse will thank him again for his statement.
- Sign or not KU petition or other petitions out there, this is up to individuals. Morse has signed as an alum and an individual but not as faculty senate president.
-

V. VPAA Update - Dr. JuliAnn Mazachek

- Great to see everyone on screen and on campus and to see students on campus and cars in the parking lot
- Remain hopeful that we will be together all semester. Continue wear masks and social distancing
- Gropitch update on vaccines. Shawnee county has decided not to have vaccines at K-12 and Washburn at this time. Anticipate we will be part of phase II but lower on the list. Keep up to date with your home county. Kansas is last in vaccine distribution. Encourage everyone go ahead and get on the list
- Hopefully we will get to the point where we can give vaccines here on campus, but we are just not there yet.
- If you think you should have been in phase I and were not vaccinated, encouraged to reach out to Tiffany McManus.
- Enrollment update- down from last year by 8.9%. We knew we would be down no matter what due to being down freshmen students. This is the results of individuals reaching out to students to enroll. We had a higher expectant rate then would have been expected.
- Head count down 5%, down 1/10th of an hour across all courses.
- Thank you to all for reaching out and thank you to students for continuing on.
- No report on budget but these numbers are important as we make the budget for next year. Should be some discussion and should be able to give a better update at our next meeting.
- Everyone is managing their budgets well. Our budget is stable and we are navigating the current situation well and we are in a good place.
- Graduation update- number of questions about graduation. Planning that we will have an in person graduation. Will not look like previously but will be a COVID graduation. We will be working through this with deans. Will announce once more finality and have decided on dates etc.
- Working through ideas for the fall 2020 and spring 2020 classes.
 - At our next meeting, will discuss/share creation of a plan to develop academic landing sites for all of our programs, so Washburn will

show up in a search and then can click on it and go directly to that degree program's site. Goal to have done by June. Small group working on this to move this forward. Will present at our next meeting.

- Question regarding WU portion of CARES II. Unsure yet what the amount will be and how it will need to be distributed. Game changer that will be able to use in loss resources, but unsure exactly what that means yet. Some for students. It appears between WU and WUtech may have around 8 million dollars, this is one time dollars/money.
- Grospitch reports that rec center can be used by faculty and staff through the end of June for no cost. Payments on hold through June 30th for those that currently pay monthly.

VI. Consent Agenda

- Faculty Senate Committee Reports- none
- University Committee Reports- motion and 2nd to approve consent agenda. Passed without discussion
 - Receipt of the Academic Diversity & Inclusion Committee minutes from October 13th, 2020 and November 10th, 2020
 - Receipt of the Assessment Committee Meeting minutes from November 11th, 2020

VII. Old Business-none

VIII. New Business- none

IX. Information Items

X. Discussion Items

- WUmester- Erby WUmester going through this semester.
 - Thank you to the committee for work on this.
 - Flyers as part of agenda.
 - Sustainability challenges to engage students. Sign up at anytime. Wonderful prizes. Reach out to Erby with ideas for WUmester 2022.
- Listening sessions-Thor- listening session to discuss questions and concerns regarding promotion and tenure in times of COVID. Beginning Wednesday February 3rd at 3pm. Second session, February 10th. 90 minutes for each session. These sessions are being done quickly so information can be brought back to FAC and FAC can bring recommendations to senate in a timely manner. Forgive us as we work through this for the first time. Send questions to Thor and Morse. Will be recorded since questions can be sent anonymously.

XI. Announcements

- Art competition involving Washburn/Mulvane art museum and elementary schools to offer art competition and exhibition for K through 5. If you would like information, reach out to Thor or anyone in the art department.

- Check for Dr Prash email for all events on insurrection events. One of our students working on PhD at Penn state coming to help with this. Join via zoom, encourage students
- Kara Kendall-Morwick is celebrating her book being published tomorrow at 3:00. <https://www.eventbrite.com/e/book-launch-canis-madernis-tickets-137698322389?aff=efbeventix&fbclid=IwAR0tntZSfgjEJpiovBI3YMMgqcZflaK8iptF9kZIC8gIVYij92djT6mrVX4> — to register

XII. Adjournment- Motion to adjourn 3:45pm

Academic Affairs Committee

Washburn University

11/16/2020

Minutes

Present: Kerry Wynn, Crystal Stevens, Delaine Smith, Shane Vandalsem, Becky Dodge, Sarah Cook, Scott Sainato, Paul Byrne, Stephen Woody, Jennifer Ball (ex-officio)
Staff: Aileen Ball

1. Kerry Wynn called to order at 3:03 pm
2. Meeting minutes: Paul Byrne moved for approval of 10/19/2020 meeting minutes; Crystal Stevens seconded. Motion carried.
3. New business: Paul Byrne proposed a Faculty Statement of Support for Freedom of Expression, based upon the draft generated by the 2018 Freedom of Expression task force. Kerry Wynn requested that a footnote be added to note that the draft is an adaptation of the University of Chicago Statement on Freedom of Expression and the FIRE Model. With that modification, Paul Byrne moved to approve the statement of support and submit it for approval to the Faculty Senate and General Faculty. Sarah Cook seconded. Motion carried.
4. Adjourn: Meeting adjourned at 3:37 pm.

Faculty Constitution Task Force
11-4-2020
2:00 pm

Present: Shaun Schmidt (chair), Kerry Wynn, Louella Moore, Jim Schnoebelen, Jeff Jackson, Craig Martin, Zach Frank, Melanie Worsley, Jennifer Ball (ex-officio)

Shaun Schmidt called the meeting to order at 2:03 pm.

It was moved and seconded to approve the October 21 2020 minutes. Motion carried.

The group discussed and documented potential revisions to Section VI, as prepared Jennifer Ball, Jeff Jackson and Kerry Wynn. The group also discussed including mention of the Faculty Appeals Committee in Section VI.B, as it is the only Faculty Senate committee described in the WUBOR bylaws (section 9). The group will consider potential language at its next meeting.

The group will also re-examine Section I at its next meeting. Jim Schnoebelen will send Jennifer Ball the parts of Section IV that should be inserted in Section VI.

Adjourned at 3:00 pm.

Faculty Constitution Task Force
12-4-2020
2:00 pm

Present: Shaun Schmidt (chair), Kerry Wynn, Jeff Jackson, Craig Martin, Jennifer Ball (ex-officio)

Shaun Schmidt called the meeting to order at 2:08 pm. No quorum was present but the group decided to review the changes to Sections IV and VI for any apparent issues and then re-present them to the full committee at its next meeting.

The group present discussed and documented potential revisions to Section VI, as prepared Jennifer Ball, specifically adding the Executive Committee content previously located in Section IV to Section VI. E. Shaun Schmidt recommended combining VI.E 1 and 2 into a single entry and regularizing all committee descriptions to state charge first, then membership make-up. The group present agreed to this recommendation. Aileen will ensure this recommendation is carried out when she prepares the unified document.

The group present discussed and documented potential revisions to Section IV, as prepared by Shaun Schmidt and Jim Schnoebelen, specifically the refinement of language describing the duties of the Secretary in IV.C.3 The group present had no concerns about these revisions. The group agreed that IV.E should be removed, as it now appears in section VI. Aileen will move IV.G and H to section V when she prepares the unified document.

The group will reconvene in January to examine their work thus far.

Adjourned at 2:19 pm.

Graduate Council Meeting Minutes

November 16, 2020

12:00-1:00 pm

Via Zoom

Members present: Joseph Mastrosimone, Bobbe Mansfield, Michele Reisinger, Michael Rettig, Dave Provorse, Tracy Routsong, Jim Schnoebelen, Becky Dodge, Erin Grant, Rhonda Dealey, Tonya Ricklefs, Barbara Scofield, Sarah Daniels; Jessica Cless; Tom Hickman; Jennifer Ball (ex-officio)

Others: Aileen Ball (staff); Rilie Sibold (guest); Sam Moll-EAB (guest)

The meeting was called to order at 12:00 pm.

Approval of October 19, 2020 minutes was moved and seconded. Motion carried.

Rilie Sibold of the VPAA's office advised the council of work happening with EAB to support recruitment of the adult learner, particularly how information seekers are driven to Washburn University's website. Sam Moll, a representative of EAB, explained how they are using Google Paid Search to ensure that Washburn University is at the top of Google searches for graduate programs that Washburn offers, in order to generate leads for recruitment. Sam Moll advises that paid search builds brand awareness, increases Washburn's name recognition, and steers searchers to specific programs and calls to action. Rilie Sibold will follow up with the members of the council regarding who should receive the leads generated through the paid search initiative.

Michael Rettig reviewed the results of the professional reference form survey and raised the question if a program-specific reference form could be generated. The council members expressed some interest in customized forms while also recognizing that reference forms represent just one source of data about the applicant and that our form seems to mirror the content of other institutions' reference forms.

Meeting adjourned at 1:02 pm

FACULTY GOVERNANCE AGENDA ITEM 21-5

Date: February 2, 2021

Submitted by: Alan Bearman, Dean of University Libraries & the Center for Student Success and Retention (x1855) and Jennifer Ball, Associate VP for Academic Affairs (x1840)

SUBJECT: Proposed Academic Forgiveness Program

Description: Modeled on the Academic Forgiveness program at Kansas State University, this proposal is an expansion beyond Washburn University's current Academic Fresh Start initiative.

Rationale: Academic Forgiveness enables an undergraduate student to neutralize, in part, the grade impact of prior academic performance. Academic Forgiveness provides for the computation of an alternative GPA and for the use of that GPA in most academic situations. A student can apply for Academic Forgiveness only once, and to only Academic Forgiveness or Academic Fresh Start, and the process is irreversible.

Financial Implications: Minimal

Proposed Effective Date: Upon appropriate approvals

Request for Action: Approval by Academic Affairs Committee and Faculty Senate

Approved by:

Attachments Yes X No

Modeled on the Academic Forgiveness program at Kansas State University,¹ this proposal is an expansion beyond Washburn University's current Academic Fresh Start initiative.²

Rationale: Academic Forgiveness enables an undergraduate student to neutralize, in part, the grade impact of prior academic performance. Academic Forgiveness provides for the computation of an alternative GPA and for the use of that GPA in most academic situations. A student can apply for Academic Forgiveness only once, and to only Academic Forgiveness or Academic Fresh Start, and the process is irreversible.

Eligibility Conditions:

1. The student experienced one or more extenuating circumstances that caused a drastic change to the student's academic performance at Washburn University in one or two semesters
2. After the session(s) affected by the extenuating circumstance, the student earned a Washburn GPA of 2.0 or higher at the end of the academic session and at least 12 credits
3. Grades from up to two (2) consecutive semesters may be excluded from the regular cumulative GPA calculation
4. The Center for Student Success and Retention may request documentation confirming the extenuating circumstances with the application for Academic Forgiveness. Final decisions regarding petitions occur in the Vice President for Academic Affairs office.

Calculation and Reporting of Academic Forgiveness GPA and its uses in Academic Evaluation:

1. Academic Forgiveness deletes nothing from the student's academic record. Grades earned before the Academic Forgiveness remain on the transcript along with the cumulative GPA for all hours taken
2. Satisfactory Academic Progress is calculated based on the student's academic record.³ Academic Forgiveness does not impact the Satisfactory Academic Progress determination
3. The transcript will clearly indicate the term(s) of the Academic Forgiveness. The transcript will reflect an Academic Forgiveness GPA and a cumulative GPA. The Academic Forgiveness GPA will exclude course grades from the Academic Forgiveness term(s) while the cumulative GPA will include all course grades earned
4. University-wide academic policies based on a cumulative GPA, including graduation GPA requirements, generally will use the Academic Forgiveness GPA
5. Academic programs are not required to use Academic Forgiveness GPA. Some programs, such as those in the graduate school or those leading to licensure, may use all grades for the calculation of the GPA

¹ https://www.k-state.edu/registrar/students/academicpolicy/freshstart_forgiveness/index.html

² <https://washburn.edu/academics/advising/fresh-start.html>

³ <https://washburn.edu/admissions/paying-for-college/financial-aid/Files/Non%20AY%20Specific%20Files/SAP>

6. In order for students in the Academic Fresh Start or Academic Forgiveness program to be eligible for university academic honors and/or the Sibberson Award, they must complete a minimum of 60 hours in residence, with at least 50 hours in graded courses after the Forgiveness begins. Other academic policies are not affected

Procedure for Applying for Academic Forgiveness:

1. Students seeking Academic Forgiveness present their petition to Academic Advising in the Center for Student Success and Retention
2. A student must apply no later than the academic semester prior to the one when the degree will be granted (Students wishing to apply are encouraged to do so as soon as possible after qualifying)
3. When applying, the student, in consultation with Academic Advising, indicates the point at which he or she wishes the Academic Fresh Start or Academic Forgiveness GPA to begin
4. For readmitted students applying for Academic Fresh Start, the choices are: the end of the first, second, third, fourth or fifth semester, following the student's initial Washburn University date of entry