

Washburn University  
Meeting of the Faculty Senate  
April 20, 2020 3:00 PM  
Zoom Meeting Hosted by FS Executive Committee

- I. Call to Order
- II. Approve minutes of the April 6, 2020 Faculty Senate Meeting (pp. 2-5)
- III. President's Opening Remarks
- IV. Report from the Faculty Representative to the Board of Regents
- V. VPAA Update - Dr. JuliAnn Mazachek
- VI. Consent Agenda
  - Faculty Senate Committee Reports
    - I. Approval of the Faculty Handbook committee Minutes from
      - I. February 28, 2020 (p. 6)
      - II. March 19, 2020 (p. 7)
      - III. March 20, 2020 (p. 8)
    - II. Approval of the Academic Affairs Committee Minutes from March 23, 2020 (pp. 9-10)
  - University Committee Reports: None
- VII. Old Business
  - 20-19 Faculty Senate Summer 2020 Transition (p. 11) (Morse)
- VIII. New Business
- IX. Information Items
- X. Discussion Items
- XI. Announcements
- XII. Adjournment

Washburn University  
Meeting of the Faculty Senate  
April 6, 2020 3:00 PM  
Zoom Meeting Hosted by FS Executive Committee

Present: Barker, Beatie, Byrne, Cook (M), Cook (S), Dodge, Friesen, González-Abellás, Grant, Grimmer, Huff, Jones, Juma, Krug, Mazachek, Menninger-Corder, Miller, Morse, Prasch, Ricklefs, Romig Sainato, Schmidt, Smith, Stevens, Vandelsem, Wang, Wasserstein, Watson Woody, Zwikstra

Absent: Douglass, Pierce

Guests: Ball (A), Ball (J), Desota, Erby, Gibbons, Grospitch, Holthous, Stephenson

- I. Call to Order
- II. Faculty Senate Meetings Minutes
  - March 30, 2020 were approved with edits.
  - March 31, 2020 were approved with edits.
- III. President's Opening Remarks
  - Thanks for the hard work last week.
  - All approved materials will be sent to the general faculty for an email vote
  - IT has been set up voting for at large faculty.
  - The meeting will be recorded and we will use polling again. Will be deleted when minutes are completed.
  - Dr. Childers passed away. It may be there is a replacement for her for the last two meetings. Per Morse, CAS Social Sciences will have an election for the spots on their meeting Friday.
  - At the May 4<sup>th</sup> meeting, new senators will take their places. All members – new and leaving – attend the last meeting. New senators will be electing an executive board.
  - Mazachek suggested they are anticipating decision making and meetings over the summer. Discussion regarding the transition of the executive board needs to be considered. Morse suggested the constitution be reviewed regarding any rules for transition.
- IV. Report from the Faculty Representative to the Board of Regents:
  - None. Next meeting is April 9<sup>th</sup> via zoom.
- V. VPAA Update - Dr. JuliAnn Mazachek
  - Thanks so much for helping students with enrollment and their success.
  - Please reach out if you have any questions.

VI. Consent Agenda

- Faculty Senate Committee Reports
  - I. Approved February 10, 2020 minutes of the Academic Affairs Committee
- University Committee Reports
  - I. Received January 30, 2020 minutes of the International Education / International WTE Committee
  - II. Received February 11, 2020 minutes of the Academic Diversity & Inclusion Committee

VII. Old Business

- 20-12 Change to B.A. in English Literature
  - I. Cook moved to approve; Stevens seconded.
  - II. Passed unanimously and will be sent to General Faculty for a vote.
- 20-13 B.Ed. in Government and Political Science Secondary Education
  - I. The name of the item is incorrect in the appendix.
  - II. Friesen moved and Morse seconded.
  - III. Passed unanimously and will be send to General Faculty for a vote.
- 20-14 B.Ed. Middle Grades STEM
  - I. Cook (S) approved; González-Abellás seconded
  - II. Byrne asked about item 20-13 from the law school which had been held back, missing moving forward to general faculty and the board of regents meetings. Curious about what is required of new programs that these items did not receive the same pushback.
  - III. Erby explained that when there are new courses in the new programs, a syllabus must be included with the materials.
  - IV. Cook (S) confirmed this program has new courses which had been approved prior to this meeting. As an aside, if these courses have low enrollment at first, there are hopes administration will support their moving forward to get the program started. Mazachek acknowledged this is often a problem in new programs; will work with the departments.
  - V. Passed unanimously
- 20-15 B.S. in Computer Information Sciences with concentration in Data Science
  - I. Morse approved; Byrne seconded.
  - II. There are no new courses, just addition of upper level courses.
  - III. Passed unanimously

- 20-16 Minor: African American and African Diaspora Studies
  - I. Jones moved to approve; González-Abellás seconded.
  - II. González-Abellás asked what the XX meant in terms of the code.
  - III. Erby explained that the plan is to apply for a new prefix once the program was approved.
  - IV. Zwikstra asked about the use of prerequisite courses and having many in this major require them to be waived. Grimmer suggested in her program that the upper level courses are electives. Students at junior / senior level should be okay to take the course. Prasch mentioned that they don't necessarily all have pre-requisites.
  - V. Erby placed this language in the document to ensure its placement in the catalog. Usually prerequisite overrides are not an issue, but this will give students more security.
  - VI. Minor program passed unanimously and will move to faculty senate.
- 20-17 Minor: Museum and Curatorial Studies
  - I. Prasch moved to approve; Morse seconded.
  - II. Prasch acknowledged that there are students asking about such a major and this is a great addition to the catalog
  - III. Passed unanimously and will move to General Faculty.
- 20-18 Washburn Law Early Admission Program (LEAP)
  - I. Cook (S) moved to approve with a second from Cook (M).
  - II. Passed unanimously and moves on to Faculty Senate.

VIII. New Business

IX. Information Items

- Items 20-10 and 20-11 were in the last agenda and are meant only as information items.
  - I. 20-10 Change to Bachelor of Integrated Studies
  - II. 20-11 99 CAS credit-hour rule
- Mazachek stated that at the next WUBOR meeting they would be discussing budget. There will be a campus leaders meeting Friday – talk to your chairs or dean for follow up.
- Schmidt followed up regarding the constitution details for transitioning senators and executive members. There will need to be a meeting within two weeks of the May elections. Byrne asked if the executive committee could be determined in the fall. Prasch thought it would be great for the new group to get on its feet over the summer. The two committees could also work in tandem over the summer to ensure the transition is smooth.

Morse will draft the language and bring this to the next faculty affairs meeting.

- Reminder of the next General Faculty meeting being important for the approval of all the new programs.

X. Discussion Items

XI. Announcements

- Grospitch communicated that the students are very grateful for all the help during this transition.

XII. Adjournment 3:34

Faculty Handbook Committee Minutes  
2-28-20

Attendance: Ball, Barker, Byrne, Carpenter, Fried, Holthaus, Mazachek, Schmidt, Sollars, Stephenson

Minutes:

Mazachek called the meeting to order.

The committee focused on Part 4 section G of the Faculty Handbook's termination policy. The following points were discussed for further consideration:

- If a student witness leaves before the completion of the process, they could continue to participate via Zoom or possibly do interviews with both sides able to ask questions in order to gather as much testimony from the witness as possible
- Language was added to ensure the process is free from retaliation
- Witnesses from relevant time period only
- Report on competence from colleagues – The committee will further discuss who, rank, how many, and who will choose. A report will keep “blame” off a single committee member

The meeting was adjourned at 9:00 a.m.

Faculty Handbook Committee Minutes  
3-19-20

Attendance: Ball A., Ball J., Barker, Bearman, Byrne, Carpenter, DeSota, Frank, Fried, Holthaus, Isaacson, Mazachek, Munzer, Prasch, Pratt, Ramirez, Schmidt, Sollars, Stephenson, Wynn

Minutes

Mazachek called the meeting to order at 10:03 a.m.

The Faculty Handbook committee convened to discuss potential academic policy adjustments needed due to the rise of the Corona Virus pandemic. This meeting was an initial discussion of the following academic policies:

- Temporary suspension of academic policies in extraordinary circumstances
- Alternating temporary practices for spring 2020 courses
  - Allow incompletes for students who have completed half of the semester
  - Deadlines for fulfilling incompletes (extensions allowed by deans)
- Withdrawals
  - Any dropped courses will be recorded as a W
- A/Pass/Fail
  - Students can elect A/Pass/Fail for any courses
- Repetition of courses
  - Excessive repeat holds will not include courses taken during spring 2020 semester
- Probation
  - Grades received during the spring 2020 semester will not affect academic probation placed on students
- Success Week
  - Success Week guidelines may be placed aside for spring 2020 courses

Note- The sub points above were recommendations by committee members and will be taken into account in the next draft.

The meeting was adjourned at 11:00 a.m.

Faculty Handbook Committee Minutes  
3-20-20

Attendance: Ball A., Ball J., Barker, Bearman, Byrne, Carpenter, DeSota, Frank, Fried, Holthaus, Isaacson, Lanning, Liedtke, Mazachek, Munzer, Prasch, Ramirez, Schmidt, Sollars, Stephenson, Wynn

Minutes

Mazachek called the meeting to order at 10:00 a.m.

The committee convened to discuss the second draft of academic policy adjustments due to the Corona Virus.

The committee voted on the recommendation of the following adjustments to the provided Academic Policy agenda item:

- A majority vote of the Faculty Senate will be the only other step to approve these adjustments for spring 2020
- Incomplete granted for students, “who were current with course requirements up until the change in operations.” (note- separate policy for the School of Law incomplete policy)
- Incomplete grades from spring 2020 must be completed by the last day of classes in spring 2021
- Deans may grant extension of timelines for completion of incompletes for programs where sequential completion of courses is required
- Addition of statement regarding department chair or dean approving A/P/F for courses in a student’s major/minor
- Addition of language allowing a faculty member to offer a course as credit/no credit with the approval of department chair or dean

The academic policy agenda item was approved by the Faculty Handbook committee and will be sent to the Faculty Senate for approval.

Mazachek adjourned the meeting at 10:54 a.m.



Academic Affairs Committee  
Washburn University  
3/23/2020  
Minutes

Present: Morse, Dodge, Ricklefs, Juma, Jones, Stevens, Beatie, VanDalsem,  
Menninger-Corder  
Staff: A. Ball  
Guest: Kelly Erby, Kara Kendall-Morwick, Bruce Mechtly, Connie Gibbons

Morse called to order at 4:00 pm

Minutes from the 2/10/2020 meeting were approved.

Action items:

Modification to B.A. in English Literature

Kara Kendall-Morwick presented—modification included a new required course for all English majors (EN 105) and the addition of a Film Criticism track to the Literature emphasis. Approval was moved and seconded. Motion carried.

BA in Musical Theatre

Sharon Sullivan presented a proposal to shift Musical Theatre concentration to a major. Proposal tabled with a request from the committee to resubmit with more concrete numbers on how many students an adjunct can teach.

B.Ed. in Government and Political Science Secondary Education

Kim Morse presented. The program is intended to provide students with a program to complete degree requirements within 120 credit hours while continuing to earn the same core curriculum as all other Education majors, acquire content knowledge emphasizing government and political science, and satisfy KSDE 6-12 licensure standards. Approval was moved and seconded. Motion carried.

B.Ed. Middle Grades STEM

Kelly Erby presented. The Middle Grades STEM Education program focuses on science and mathematics education and on integrating STEM throughout the curriculum. The program prepares students for licensure in both mathematics and science education in grades 6-8. Approval was moved and seconded. Motion carried.

B.S. in Computer Information Sciences with concentration in Data Science

Bruce Mechtly presented the concentration in Data Science, developed in collaboration with the Math and Statistics department and in response to recent demand in the field. Approval was moved and seconded. Motion carried.

Minor: African American and African Diaspora Studies

Kelly Erby presented. The minor in African American and African Diaspora Studies (AAADS) offers an interdisciplinary program that examines the societies

and cultures of people of African descent around the globe. Approval was moved and seconded. Motion carried.

Minor: Museum and Curatorial Studies

Connie Gibbons presented. The minor in Museum and Curatorial Studies is an interdisciplinary program that examines the practices associated with the

collection, analysis, and exhibition of art, artifacts, specimens, and interpretive displays for the purpose of preservation, interpretation, and public engagement. Approval was moved and seconded. Motion carried.

Washburn Law Early Admission Program (LEAP)

Kelly Erby presented. LEAP is designed to enable academically students to

complete their undergraduate degree while simultaneously completing their first year of law school. This program is a modification of a baccalaureate degree from Washburn's College of Arts and Sciences (CAS). Approval was moved and seconded. Motion carried.

Adjourn: Meeting adjourned at 4:53 pm.

## FACULTY AGENDA ITEM

Date: April 13, 2020

Submitted by: Kim Morse, History, 785-670-2059 (785-383-0497)

SUBJECT: Faculty Senate Summer 2020 Transition

### Description:

FS Constitution Section III B states that elections will occur in April of each year. Section IV A states that the FS will meet within two weeks of elections. Elections of new officers occurs at that meeting. The Faculty Senate Executive Committee elected at the May 4, 2020 meeting will commence service as mandated by the Constitution. Given the extraordinary circumstances caused by Covid-19, the out-going 2019-2020 Faculty Senate Executive Committee may continue to serve in an advisory capacity until the official first day of class of the fall 2020 semester.

Rationale: The remarkable extenuating circumstances created by Covid-19 require continuity in faculty leadership in summer 2020.

Financial Implications: None.

Proposed Effective Date: May 4, 2020

Request for Action: *Approval by AAC / FAC /FS / Gen Fac, etc*

Approved by: *AAC on 4/13/2020*  
*FAC on date*  
*Faculty Senate on date*

Attachments Yes  No